

Leadership Team Agenda – February 13, 2019

Attendance: Cindy Curry, Kim Guy, Julie Baker, Patti Brown, Lesia Case, Angela Mills, Deanna Talbot, Beth Kerr, Alan Brown, Denise Stairs

Regrets: Debbie Nelson, Greg Cochrane, Linda Muirhead, Stephanie Verhoeven

The meeting began with the usual writing of 'thank you' notes. The meeting was called to order at 7:03pm.

As our opening, Beth reviewed our final Why and How statements to complete our Finding Our Why Process. The Leadership agreed to adopt the statements.

There was an error noted in the minutes, it should read February 17, not February 19. **Motion:** Alan moved, Patti seconded to approve the January Minutes as amended. **Carried.**

Correspondence received:

M & S goal form – goal setting for 2019 was completed at the last meeting.

Discussions and Decisions

1. Follow-up to Conversations from the Annual Meeting – While the 2019 budget was adopted as presented, there was a request from the congregation to begin to explore options that would allow us to decrease expenses – specifically options related to reducing our staff expenses in the future. One clear suggestion was to be in touch with McKenzie (and maybe other neighbouring churches) to see whether sharing staff is an option in these changing times. The leadership team decided that it would be beneficial to meet with the McKenzie's Board of Directors to discuss shared resources and other brainstorming ideas to increase the United Church presence in this community. Angela will write draft a letter to invite them to meet at Tornados Meeting Room in Sunday, March 3 at 12:00pm. If this date does not work for them, they can request a different date.
2. Space Use:
 - a. Hosting ALF in October 2019 – Robin and Jocelyn have volunteered to coordinate the food for the event and Kim will coordinate the volunteers. **Motion:** Denise moved, Kim second to the host the ALF group in October, 2019. **Carried.**
 - b. Big Brothers, Big Sisters Winter Blues Dinner, February 17, 2019 – **Motion:** Cindy moved, Patti seconded to waive the rental fee of the auditorium for the Big Brothers Big Sisters Winter Blues Dinner. **Carried.**
 - c. Area 80 – A letter of request has been received asking for a flat rate for the weekend they are here (April 5-7) including auditorium, kitchen for coffee, breakout space on Saturday as needed (leaving stuff as they find it for church). The UCW is catering meals on Saturday. (That way they don't have to figure out hourly rates on spaces). **Motion:** Patti moved, Deanna seconded to allow Area 80 to use the requested space for a flat rate of \$250. **Carried.**
3. Pool Party – We have been given another gift card for 2-hour pool rental. The Leadership Team agreed to host another pool party at Splash Island. We will see if the pool is available on either Thursday, July 11 or Thursday, July 25. Patti and Angela will be responsible for planning the party.

4. Alarm Calls – There have been some issues with the alarm going off, but there was a sensor issue that has now been fixed. Kim has done some research in pricing and we save \$400 on our insurance for having an alarm system. Point West Electrical will offer a service to be on call and check the building when the alarm is going off for \$125 per time. **Motion:** Alan moved, Patti seconded to hire Point West as an on call service for alarm calls. **Carried.**
5. Refugee Sponsorship – We have received a request from Auna-Marie Brown for Portage and Area Coalition Refugees. **Motion:** Kim moved, Denise seconded to offer the below support for the refugee sponsorship. **Carried:**

Option B - We support this project but we are not able to commit to participating in this new sponsorship as part of the Portage and Area Coalition for Refugees. We are happy to support this endeavour in the following ways: providing administrative support for bookkeeping in cooperation with St. Mary's, supporting the use of the remaining funds from the initial sponsorships for this new sponsorship, publicizing fundraisers and fundraising efforts, allowing the use of space in our church for fundraisers and meetings at no charge. Since we will not exercise oversight over the project, we cannot accept donations and issue tax receipts.

6. Rest-a-bit Inc. – This is an organization in Portage that have begun work to get a homeless shelter. They have recently been incorporated and are working on charitable status. From some anecdotal research they have done, there are perhaps 20-25 people who are without housing (some may be couch surfing or sleeping in cars) in Portage as well as the occasional person passing through. They are applying for a government grant and need letters of support to go with it. **Motion:** Cindy moved, Deanna seconded to write a letter of support. **Carried.**
7. P.I.E. Day – We received an invitation to participate in P.I.E. Day on March 14. The Leadership Team decided to not participate this year due to lack of time and resources. Denise will draft a memo to include in the bulletin for a “Did You Know” about P.I.E. Day.

Reports and Updates

1. Unfinished Business from Previous Meetings
 - a. Signage – The exterior signage has been ordered. The current washroom signs are glued to the wall so we do not want to replace them, but will enhance them with more symbols.
 - b. Storage Space for Big Brothers/Big Sisters – They have received the storage.
 - c. Lighting for the Grand Piano – Elaine will be purchasing new lighting for the Grand Piano. Julie will remind Elaine.
2. Finance – At the AGM, there was a request to remove the Manse Fund. **Motion:** Deanna moved, Cindy seconded to ask the Trustees at their convenience to pursue releasing the capital from the Manse Fund. **Carried.**
3. Church Calendar – The Leadership Committee reviewed the Feb. and March calendar. There will be a joint service with McKenzie at Trinity on Sunday, February 17.
4. M & P Committee – M & P met today, nothing to report on.

5. Team Updates
 - Stewardship – no report
 - Sunday School – no report
 - Property
 - a. Women's Washroom Smell – Toilets have been reseated and exhaust fans have been installed.
6. Structure Support Team/House Groups – no report
7. Interest Group Updates
 - a. Saturday Breakfasts – no report
 - b. Transportation – no report
 - c. Trini-Treasures – no report
 - d. Trini-tidings – no report
 - e. Pool Party – see earlier
8. Region 5 Report - the first meeting from the region is from June 13-16.
9. UCW – nothing to report
10. Membership Status Update – no report
11. Lesia will prove snacks for the next meeting.
12. Julie led the Closing Prayer.

Next Meeting: Wednesday, March 13, 2019

Angela Mills, Chair

Deanna Talbot, Secretary