

Leadership Team Meeting – November 14, 2018

Attendance: Angela Mills, Lesia Case, Alan Brown, Beth Kerr, Greg Cochrane, Kim Guy, Cindy Curry, Julie Baker, Patti Brown

Regrets: Deanna Mitchell, Debbie Nelson, Denise Stairs

The meeting began with the usual writing of 'thank you' notes and was called to order at 6:55 p.m.

As our 'Opening', Beth led the group through the next step in the "Finding Our Why" Process.

Motion: Cindy/Greg that the minutes of October 9 2018 be approved as circulated. **Carried.**

Discussions and Decisions

1. Storage issues. During our annual fire inspection, we were told we must move all flammable (non metal) items from the storage space under the stairs at the west exit. Big Brothers Big Sisters have been using it for storage (as well as a few of our own things). Due to the renovations and updated fire code over time, storage space is now at a premium. The Guides have a whole room on the stage, which is a historic arrangement. If the room was kept organized, it could be shared with Big Brothers/Sisters, but it would be a significant job for Girl Guides to address. As building use has shifted, Girl Guides are the only group who have not been required to shift their storage or usage expectations. Kim and Greg agreed to approach Girl Guides in the new year to have a conversation about their needs and our needs and what changes might be possible.
2. The following services special services are planned for the Advent/ Christmas season:
 - Service of Remembrance and Hope – Monday, December 17 at St. Mary's Anglican
 - Christmas Eve – 7 pm and 10 pm
 - Sunday between Christmas and New Year's – A joint worship service with McKenzie United Church at McKenzie United Church
 - Trinity would also host a joint service of the two United Churches at Trinity at some point in the first half of 2019 – could be the February long weekend, could be the Sunday after Easter.... Julie and Beth will work that out with McKenzie's minister
3. December meeting of Leadership Team will be postponed to December 23 (if necessary).
4. It was decided that Trinity's annual meeting will be held February 10 2019.
5. There is a need to enhance the lighting for the piano in the sanctuary. **Motion:** Kim/Patti that we purchase a light for the grand piano from the Memorial Fund for no more than \$1000.00. **Carried.**
6. Correspondence
 - Letter from Salvation Army Christmas Kettle Coordinator asking groups to provide sets of volunteers. It was agreed that we would advertise the opportunity for people in the bulletin but we will not take responsibility for recruiting volunteers.

Reports and Updates

1. Finance, Investment and Budget

Greg presented the October financial statements for review. We have not met our giving goals to date, so we are projecting a significant deficit for 2018. We have taken in a great deal of money over the year, and have also spent a great deal of money, due to the added projects of the lift and roof. We do not know if those projects have had any impact on regular donations and the operating deficit. Motion: Greg/Alan that we accept the October financial statements as presented. **Carried.**

It is confusing for some people to understand our statements with negative balances for the roof and lift, which can appear to falsely inflate the Unspecified Bequest Fund. Bills for those projects have been paid.

Motion: Greg/Cindy that before year end, we clear the deficit from the “give us a lift fund” and the “roof fund” from the Unspecified Bequest Fund **Carried.**

2. The Church Calendar was reviewed for information.
3. M & P Committee Kim Guy reported on their most recent meeting. Jacquie Bennet will be off on December 24 with pay, and the office will be open but close at noon. Don Morrison will be off on December 31 with pay. Julie and Beth will also be given an extra day off as a Christmas gift.
4. Signage – no update
5. Team Updates
 - Stewardship is aware of the financial situation and is promoting an option of giving to Trinity as Christmas gifts. Gift cards have been created. They have put some information in the most recent issue of TriniTidings.
 - Sunday School is continuing – lots of kids will be leading in worship on November 18! The video component of the new curricula has been appreciated. The new TV is working very well for Sunday School, as well as other groups!
 - Property
 - a. Projector repair seems to have resolved issues for now.
 - b. Lift – invoice has been paid. We have submitted materials to Cropo and the grant cheque has just recently been received.
 - c. Boiler – Boiler issues have continued – one thing after another but are all resolved at present.
 - d. Thermostats – new, simple thermostats have been installed in the auditorium, sanctuary and lower hall. They should be much simpler for anyone to adjust and see what temperature each space is!
 - e. A hot water tank was replaced when a leak was discovered.
 - f. Door frame on the Men’s Washroom has been replaced.
 - g. There was some sewage back up and smell concerns. Replacing a pipe and addressing a sink trap in the women’s washroom has been done to help the smell, and we hope that fixing the garburator has addressed part of the sewage back up issue. We also have been in touch with Girl Guides to ask for closer supervision of bathroom use.
 - Structure Support Team/House Groups – The team meets tomorrow. The vacancies that we are asking them to help fill include: 1 person for M & P ; 1 Chair Elect for leadership team; up to 4 representatives to attend the Regional Church meeting in June. It is unclear at this point whether regional reps will be part of the Leadership Team. We also need a person to fill the card ministry position that is currently being covered by the office.

6. Interest Group Updates
 - Saturday Breakfasts – The November breakfast had about 40 people and quiche went over well. Denise has expressed willingness to fill a coordinator/connector function when we resume in 2019.
 - Transportation – The needs we know of at present require more specific attention than simple handivan rental. At this point we will continue to work on a case by case basis.
 - Trini-tidings comes out this Friday by email and hard copies will go out Sunday November 17.
7. Agassiz Presbytery – The last official meeting of Agassiz Presbytery is November 17 at McKenzie United Church. Any members of the public interested in attending the final worship service of the presbytery are invited to come at 2:45 p.m. The first regional meeting of “Region 5” – taking the place of Agassiz Presbytery and the Conference of Manitoba and Northwestern Ontario - will be in Brandon June 13-16.
8. UCW – There is a new kitchen fridge! Plans are in full swing for the Christmas tea on November 24.
9. Membership Status Update
Possible Adult Baptism on January 13 2019
Motion: Patti/Lesia that a budget of up to \$50 from the Memorial Fund be set for adult baptism, as required. **Carried.**
10. Snacks for the next meeting (January 9) – Patti will look after something.
11. The meeting was closed with breath prayer, as inspired by the Ordinary Life Retreat.

Next Meeting: December 23 after worship if necessary – and then on January 9

Angela Mills, Chair

Julie Baker, Acting Secretary