

Leadership Team Minutes – February 12, 2020

Present: Beth Kerr, Julie Baker, Cindy Curry, Lesia Case, Pam Lotun, Alan Brown, Kim Guy, Linda Muirhead, Denise Stairs, Angela Mills, Greg Cochrane

Regrets: Diane Routledge, Stephanie Verhoeven

Cindy called the meeting to order at 7:02 pm.

Opening Prayer was led by Beth

Minutes from the January Meeting were approved - moved by Kim, seconded by Denise. Carried.

Correspondence: card from Joyce Schrader thanking us for our donations.

Discussions and Decisions

1. Annual Meeting and Future Plans – What updates do we have around the various tasks that different groups took from our meeting on January 12? What are our next steps?
 - a. Finance: Viability report to come. Tabled until the next meeting.
 - b. Ministry and Personnel: Came up with two options. Option A includes one full-time minister and one part-time minister. Option B includes only one minister and the addition of a Volunteer and Resource Coordinator. Recommendation made to consult the congregation with set number of recommended options.
 - c. Conversations with other churches: Met with MacGregor United Church. They had questions that came up during the meeting and sent them to M and P. Small group developed to review and compile all of the information presented and discussed tonight. Group consists of Greg, Stephanie, and Jocelyn. Will have a report prepared for the April meeting.
 - d. When do we want to set up a Ministry Profile task group? We have asked for a Pastoral Relations Liaison and have heard back that there is a waiting list. Not yet. Tabled until March.
 - e. When will we reconvene about further steps in this process? Further discussions in March and presentation in April.
2. Nominations – What vacancies do we still have after the annual meeting? How do we want to work on filling those? Vacancies are Treasurer and Property. Denise will be taking the list of who has already been asked to the Structure Support Team meeting tomorrow.
3. Portage Pride Weekend – One idea was to possibly offer a community barbecue after the Pride Parade as a family friendly event. Tabled until March meeting.
4. Confirmation Classes – We have enough young people interested to offer confirmation classes this Winter/Spring for Confirmation on Easter. In the past, we have taken expenses related to Confirmation Classes out of the Memorial Fund including supplies and gifts. Can we set a budget

for that now so Beth can get craft supplies, etc. as she goes (and does anyone have ideas for what we should give as gifts this time around)? Beth has asked for up to \$600.00 out of the Memorial Fund. Moved by Greg, Angela seconded. Carried.

5. Photocopier - Terry Lee was in and said that Stevenson & Desrochers no longer has use of their 3 or 4 year old photocopier (that does have a scanner feature, but no stapler). If the church would like to consider purchasing it, it would be \$1,400 (\$650 for the stapler, and \$750 to install it), plus taxes. There isn't a cost over and above that. Jacquie is waiting to hear back from Carlyle how much the cost per page will be. (Currently we are paying 2 cents/copy). We would sign on with Carlyle for a 3-year service contract (the copier would be covered under the cost per page for any parts, toner, or service it needs for three years).

Copier history - In May 2018, our contract for our current photocopier expired. We have renewed annually but this contract does not include parts. At the time, Carlyle sent us a quote for \$3,116.05 for the minimum service (without stapler) or \$6,845.90 for coloured print, and the Leadership team agreed to continue with our current photocopier knowing our contract no longer includes parts. This machine was purchased in 2015 for \$3,116.05, and has the capability to staple and scan. However, in the past year, we have had ongoing frustrations with its efficiency and reliability; jams are frequent, and the fuse finisher has been replaced twice within 7 months. \$1,400.00 plus taxes to be taken from the Unspecified Bequest Fund. Moved by Linda, seconded by Allan. Carried.

6. Computer upgrades – We have been having problems with speed and processing on all three office computers and the computer upstairs is quite old and has behaved differently from the ones downstairs a few times as well as occasionally needing to scan disk before booting. Byte Me computers came and looked at our machines and has provided a quote of \$1,238.72 for: 2 - 1000GB hard drives (Julie & Jacquie) and 1 - 500GB hard drive (Beth) at \$200/ea, installation comped, a refurbished computer (1-year warranty) for the sanctuary (\$400), DVI adapter (\$25), labour (\$85), and taxes (\$132.72). If we are agreeable with this plan, Jeff from Byte Me plans to be in February 13 to install. Up to \$1,500.00 to be taken from the Memorial Fund. Moved by Kim. Seconded by Greg. Carried.

Reports and Updates

1. Unfinished Business from Previous Meetings
 - A) Stewardship is working with Jacquie to try out a different way of reporting on finances rather than just Giving Goals that might make things more clear about deficits without being negative. Please let us know how you find it.

2. Finance

A. Signing Officers Motion –

Motion: The signing officers for Trinity United Church, effective February 12, 2020 be:

Cindy Curry, Chair

Greg Cochrane, Treasurer

Angela Mills, Past Chair

Jacquie Bennet, Office Administrator

Motion for the Signing Officers for Trinity made by Denise. Seconded by Lesia. Carried.

Giving Goals are short by \$2,494.00 for January.

Motion to accept the statements as presented by Greg. Seconded by Allan. Carried

3. Worship Review and Plans

- Lent starts March 1 and our theme is Rehearsing for Resurrection and we will explore various practices (awareness, lament, imagination, taking action, encouragement, trust).
- Easter will be shaped by Confirmation participation

4. M & P Committee

5. Team Updates were offered by the following group liaisons:

- Stewardship: Working on possibly having a speaker in May.
- Sunday School
- Property: Had someone in last week to repair a motor on a boiler pump. Cobbe's was able to fix it. Invoice to come.
- Structure Support Team/House Groups: Meeting tomorrow.

6. Interest Group Updates

- a. Saturday Breakfasts: Low turnout in January. Starting back up in April.
- b. Trini-tidings – The next deadline is March 6 for distribution on March 15

7. Prairie to Pine Region – Regional Gathering is Thursday May 28 3 pm to Saturday May 30 3pm in Steinbach.

8. UCW: Only two funeral lunches to do in January and February. No January meeting.

9. Membership Status Update:

Dianne Sloane - request transfer out to Knox United, Brandon - January 13, 2020

Deaths

Members:

Adherents & Other:

Verna Wilson, January 4, 2020

10. Snacks for the next meeting: Denise

11. Closing prayer - Julie

Next Meeting: Wednesday, March 11, 2020

Cindy Curry, Chair

Pam Lotun, Secretary