

Leadership Team Minutes – March 11, 2020

Present: Beth Kerr, Julie Baker, Pam Lotun, Alan Brown, Kim Guy, Angela Mills, Lesia Case, Cindy Curry, Denise Stairs

Regrets: Greg Cochrane, Diane Routledge, Stephanie Verhoeven leaving after discussion of future plans

Call to Order and Land Acknowledgement: 6:59pm

We are on Treaty 1 land. This is the traditional land of the Anishinaabe, Cree, Dene, Dakota, and Oji-Cree nations and is the homeland of the Metis.

Opening Reflection was led by Julie Baker on the Heisenberg Uncertainty Principle and the challenge of “unknowing”.

Minutes from the February Meeting – Moved by Denise, seconded by Kim that the minutes of the February 12, 2020 meeting be accepted as circulated. CARRIED.

Correspondence:

- Letter from the Region about the appointment of Melanie Kauppila as Pastoral Relations Liaison for Trinity
- Affirm United/S’affirmer Ensemble (AUSE) Ministry Co-ordinators are requesting Affirming Ministry Reports 2019 and updated contact info be sent in by May 30, 2020 (letter attached). We need to find contact person and someone to write and submit the report.

Discussions and Decisions

1. COVID- 19 – We discussed possible ways of reducing the risk of transmission of this virus within the life of the church. Plans are underway to do communion differently on Easter Sunday. Kim will speak to the UCW about having people serve the stew on Sunday rather than having it be self-serve. If we can find it, we will make sure there is hand sanitizer available in the auditorium during the Irish Stew lunch.
2. Future Plans
 - a. Update from the Resource Deployment Group – A report was received from the group (Stephanie Verhoeven, Jocelyn Baker and Greg Cochrane) we appointed to look at how we might best use our resources moving forward after Beth’s departure at the end of June.
 - The team recommended that we immediately increase the hours of the office administrator position to full-time (40 hours per week) if the office administrator is willing. By doing this now while both ministers are still in place, this allows for training and transfer of responsibilities with more support. Moved by Stephanie, seconded by Denise that we offer our office administrator (Jacquie Bennet) an increase to 40 hours per week effective immediately as mutually agreed. Carried. Kim Guy will speak to Jacquie about this tomorrow. We will leave office hours as they are: 9-12 and 1-4 Monday to Friday.

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- The team suggested that it would be helpful to have a connection to M and P as they move forward in exploring options. Kim Guy has asked M and P and three people are considering this and will let her know by Sunday if they are able. It was agreed that if more than one person were able that that would be welcomed. Stephanie Verhoeven also wishes to step away from this work because of changes in her work environment. Greg Cochrane will no longer be on Leadership Team as of the 1st of May (see below re Treasurer). Thus, we inquired if someone else from Leadership would be willing to work with this group. At this time, no one was able to do that. We decided that this could still work if we were intentional about ensuring communication.
- A variety of options are being explored and we considered when and how we might consult with and report to the congregation as we go along

Resource Deployment team will be appointed at April meeting.

Motion for the Ministry Profile Team (Greg, Jocelyn, TBD from M & P) proceed with preparing an expression of interest for a part-time program staff- motioned by Stephanie, seconded by Allan. All in favour.

- b. Conversations with MacGregor United Church: We have contacted them to express willingness to experiment with how we might use technology to share services with them. We have not yet heard back from them but will pursue that if they contact us. Otherwise, partnership possibilities are on hold until we have a clearer picture of where we are headed.
 - c. Ministry profile team: Moved by Stephanie, seconded by Alan that we appoint Greg Cochrane, Jocelyn Baker and one or more people as chosen by M and P to be our minister profile team and to proceed with preparing and expression of interest for a part-time program staff position. Carried.
 - d. We considered what level of deficit we are thinking about in terms of options for staffing. We agreed that we are not seeking a balanced budget but we would like to have a significant decrease in the budgeted deficits.
3. Affirming Ministry Contact and Annual Report for 2019 – as per correspondence. Pamela Lotun will be the contact and write the report.
 4. Nominations
 - a. Treasurer - Donna Matthews has agreed to be treasurer as of May 1, 2020. Moved by Kim, seconded by Lesia, that we appoint Donna Matthews as treasurer effective May 1, 2020. Carried. Moved by Lesia, seconded by Denise that the signing officers for Trinity United Church be Cindy Curry (Leadership Team Chair), Donna Matthews (Treasurer), Angela Mills (Past Leadership Team Chair) and Jacquie Bennet (Office Administrator). Carried.
 - b. Property Liaisons – Rather than a property team, Structure Support Team has recruited people to be the contact person for two months a year around property related matters and to rally resources to solve whatever comes up or coordinate with the office around hiring

professionals. We have enough volunteers to do two month rotations. We are still working on getting people assigned to months.

- c. Big Picture Building Oversight – By moving to Property Liaisons rather than a team, we need someone else to consider a couple of times a year what major repairs and renovations we should be planning for. The Trustees are willing to do this and report to Leadership Team with recommendations.
5. Keith MacPherson Speaker – The Stewardship Team has been working for a while to try to put together a speaker series “Making sense of” Based on survey responses from the Fall, the idea was to start with Making Sense of Mindfulness with Keith MacPherson. Keith is available to come on Tuesday, May 12 at 7 p.m. The payment arrangement being proposed is \$1500 for Keith off the top then a 50/50 split of the profits. Assuming a ticket price of \$35, we would need to sell 43 tickets to cover the base fee. If we sold another 40 tickets, we’d make \$700. Since this venture now has a small risk that we will lose money if we do not sell at least 43 tickets, Stewardship is looking for Leadership Team approval before proceeding. Moved by Kim, seconded by Alan that we book Keith MacPherson and that Trinity cover any deficit we may incur from the Future Projects fund. Carried.
6. Dakota Child and Family Services – Moved by Kim, seconded by Denise that we waive the rental fee for the use of space at Trinity approximately once a month for a family to meet together here until the end of 2020 by the Dakota Child and Family Services. Carried.

Reports and Updates

1. Update Items from Previous Meetings
 - a. Photocopier – We have the new photocopier and it is installed and operational
 - b. Computer Upgrades – These have happened as well.
2. Finance: Alan- Our giving is down so far this year. We have received word from the Prairie to Pine region that we can now consider the Manse Fund to be unrestricted funds and use it in whatever way we deem fit for the ministry of the congregation without prior regional approval. Moved by Alan, seconded by Kim that the February financial statements be accepted as presented. Carried.
3. Church Calendar
4. Worship Review and Plans: in the midst of lent, up to 6 baptism/confirmations for Easter Sunday
5. M & P Committee – Elaine Verwey has asked that she no longer receive an honorarium for her work as our pianist. She will continue to play for us. Leith Saunders met with M and P and is willing to help out as needed after the end of June.
6. Team Updates were offered by the following group liaisons:
 - a. Stewardship
 - b. Sunday School

- c. Property
- d. Structure Support Team/House Groups

7. Interest Group Updates

- a. Saturday Breakfasts- Starting in April, for April, May, June, looking for hosts.
- b. Trini-tidings – issue this Sunday and then another in May.
- c. Trini-treasures – We agreed based on the fact that we don't have a coordinator and that previous coordinators have commented on how much work this project is that we will not proceed with a sale this year.
- d. Pool Party – Stride's rental calendar is now opened up to the schools, with general public bookings being available very soon. We would like to book the 3rd Thursday in July. If that isn't available then the second. We will look for an event host closer to the time. The office will book the pool as soon as possible.

8. Prairie to Pine Region – Regional Gathering is Thursday May 28 3 pm to Saturday May 30 3pm in Steinbach.

9. UCW

- Our meeting was held on February 19
- There were no funerals in the last month
- We are having an Irish Stew Lunch after church on March 15
- Cookie Sale will be on April 5
- Plant Sale coming in April/May

10. Membership Status Update:

Deaths

Members:

Adherents & Other:

Bryan Larkins, February 17, 2020

11. Snacks for the next meeting- Lesia

12. Closing prayer

Next Meeting: Wednesday, April 8, 2020

Cindy Curry, Chair

Pam Lotun, Secretary