

Trinity United Church Leadership Team Meeting
Wednesday, June 10, 2020
Via Zoom

Present: Julie Baker, Beth Kerr, Kim Guy, Angela Mills, Pam Lotun, Donna Matthews, Cindy Curry, Alan Brown, Diane Routledge, Stephanie Verhoeven, Denise Stairs
Regrets: Lesia Case

Call to order: 7:00pm

Check-In was facilitated by Cindy

Opening Prayer was offered by Beth

Motion: by Kim Seconded by: Donna to approve Minutes from meeting May 13 2020.
Carried.

Correspondence

- Green Team Projects Letter from Ian Wishart received for information
- Angela Mills forwarded information regarding the cost of an electro-static sprayer that the school division is using for sanitization. Do we need to consider any special equipment for sanitization once we are able to hold in person gatherings again? ***Tabled until August. Will discuss sanitation requirements before re-opening our building for communal worship.***

Reports and Updates:

From the last meeting

- Technology upgrades – The wi-fi in the sanctuary has been boosted. This wi-fi signal now replaces our old networks, so people's devices will no longer join automatically until they link in using the new password. Given plans that have been made for the summer, the other tech upgrades will wait until Julie has opportunity to integrate learnings from the confirmation service on June 7.
- Restrictions regarding gathering size are gradually lifting. With regards to funerals, this means that private graveside services are happening once again with attendance up to 50 persons. Private indoor services may include up to 25 persons. At this time we anticipate that these will only happen at funeral homes where protocols and patterns are already in place. At this time we know of 7 persons whose funeral or burial plans with Trinity have been delayed/shifted due to the pandemic, with no timeline on when these services may be held.

M and P Report:

Summer worship plans, holidays and coverage is scheduled:

- Jacquie will take vacation July 2-July 17. The church office will be closed. Big Brothers/Big Sisters and Portage Ukrainian Nursery School will bring in the mail. Kim Guy will be the church contact for user groups with keys, should something unexpected happen during the office

closure. User groups with keys will continue to use the building, but those without keys will need to make alternate arrangements.

- Don will take vacation June 29-July 10. Max Chappellaz will tend the lawn in Don's absence. BBBS and PUNS will do a walk-through of the building to conform with insurance requirements.
- Julie will take vacation June 29 – August 3.
- Julie will lead worship via Zoom and YouTube June 21 and June 28.
- Worship services will not be offered July 5, 12, 19, 26, August 2 or 9. Other online options will be made available for those who wish, including United Church services from other communities and First Presbyterian Portage services.
- Julie will resume leading worship services for August 16, 23 and 30 via Zoom and Youtube. At some point during August decisions will be made about September.
- Emergency pastoral care coverage has been secured for the duration of Julie's vacation: Leith Saunders will cover June 29 – July 8; John Zondag will cover July 9-19; Marg Scott will cover for July 20 – August 3. Julie will provide pastoral back up for John Zondag from August 4 – 23.
- June 24th afternoon office will be closed.

Ministry Profile Team

- The Ministry Profile Team has met and is making interim plans for the fall as well as considering a timeline for more permanent plans going forward. They have received communication from MacGregor United Church regarding partnership possibilities, and plan to continue to be in touch there as they start to make recommendations about what comes next. Should agreement be reached with someone for a short term appointment, the Leadership Team could be called together to approve any appointment (*if it is determined that the August 26 meeting does not allow for adequate time for regional approval*).

Calendar was reviewed for information

Team and Interest Group Updates – Next meeting is September

- Structure Support – House Group Leaders have been contacted to determine a new schedule for house groups going forward. New house group leader- Cassandra Pehura. Asking house groups to step up to pick early months in new year in advance. Asked for recommendations or volunteers to help with the Zoom meeting coordination.
- Property – Otto Mutcher is the building contact for May-June and Steve Bergson will look after July-August. Auna-Marie Brown (through Structure Support) is coordinating the contact list. There are some boards on the fascia coming down and birds are getting in the building. With the recent rain there was also a leaking issue at the south door. Otto has been contacted, and has a plan for fixing both issues. The roof issue will likely require the rental of a bucket truck.
- Stewardship – The Stewardship Team plans to meet next on September 9th, either in person or via zoom. Normally planning happens now for fall campaign but we cannot plan

that far ahead right now. We do not have a stewardship rep to Leadership Team. Julie will be there on September 9th and then we will figure out what happens next.

- Sunday School – A Pentecost activity packet was sent out the last week of May to families with children (preschool to grade 6) connected to our Sunday School program. At this point, it is too soon to plan for fall.
- Study Groups – Faith Formation – The Friday study group has completed their most recent book. Sandra Falk will call the group together in the fall to make further plans.
- Choirs and Singing – These activities remain on hold due to Covid. It is clear that these groups will be the last to be able to resume any in-person activity.

Financial Report:

Donna took the team through the financial statements. Items of note:

- New rental twice a week in our auditorium during co-vid testing.
- 28% decreased revenue in May which doesn't qualify us for CWS program from the government.
- Alarm discount credit \$976 on insurance.
- Deficit position of \$570 for May. \$28576.00 deficit to date.
- During May Jacquie has posted two wage subsidy receipts from the government – one for March and one for April.
- Looking at the projected expenses for June – Alarm expense will be changing due to a call out and service visit.
- Zoom Subscription we are paying monthly currently – we will shift to an annual subscription for better savings.
- Our Charities return has been filed on time.
- May minutes to be sent to Stride to change signing authorities.

Motion: by Donna. Seconded by Alan. To approve the financial report as presented.
Carried.

Membership Status Update:

New members

As approved last month, on June 7, Max Chappellaz, Izzy Mills, Olivia Krynksi, Cadence Matthews and Amelia Rintoul were baptized or confirmed into membership of Trinity United Church

Deaths

Yvonne Legault, May 25, 2020 (we offered a graveside service).

For discussion:

- The Leadership Team engaged in a discussion time as we bid farewell to Beth Kerr after 12 years of ministry with Trinity United Church.

Closing Prayer was led by Julie

Adjourned: 8:03pm

Next Meeting: Wednesday, August 26, 2020

Cindy Curry, Chair

Pam Lotun, Secretary