

Trinity United Church Leadership Team Meeting
Trinity United Church
Monday, June 24, 2024
Held in-person Meeting Room

Present: Stephanie Verhoeven, Donna Matthews, Julie Baker, Lynne Sanderson, Sandra Falk, Elijah Mwandila, Tanis Essery, Kelly Haapamaki, Diane Routledge, Kaylee Routledge, Cassandra Pehura, Pam Lotun (via zoom)

Regrets:

Call to Order: 7:00 pm

Land acknowledgment

As we meet, we remember that we gather on Treaty 1 land. This is the traditional land of the Anishinaabe, Cree, Dene, Dakota, and Oji-Cree nations and is the homeland of the Metis.

Opening Prayer offered by Lynne Sanderson

Motion: To approve the minutes of May 27, 2024, and ratify all motions made at that meeting as follows:

To approve minutes from March 14 2024

Moved by: Donna Matthews

Seconded by: Diane Routledge

to add Cassandra Pehura as a member at large to the Leadership Team

Mover: Stephanie Verhoeven

Seconder: Diane Routledge

Motion: To approve the financial report as presented May 27 2024

Moved: Donna Matthews

Seconded: Alan Brown

Motion: To appoint Diane Stevenson to the M&P committee.

Moved by: Alan Brown

Seconded: Stephanie Verhoeven

Motion: that the Leadership team approve the baptism requests for the following children:

Poppy Mae Upward, daughter of Mark & Jen Upward

Stevie Ila Hay, daughter of Katarina Boychuk & Riley Hay

Charlie Jackson, son of April Brown & Tyler Ham

Ella Rose Mulligan, daughter of Amanda & Jeff Mulligan
Macie Jean, daughter of Alyssa & Andrew Brown
Moved: Tanis Essery
Seconded: Cassandra Pehura

Moved: Diane Routledge

Seconded: Donna Matthews

Carried.

Correspondence:

A letter was received from Judy Hare, Regional Pastoral Relations Minister, regarding the pastoral charge supervision at Trinity.

As of June 30, Lynne Sanderson will no longer be pastoral charge supervisor for Trinity, and Julie Baker will resume responsibilities for this role. The Leadership Team and Trustees are reminded that Julie is now required to fulfil the quorum requirement for meetings, while Lynne is not.

Joint Search Committee wrap up report with recommendations was received. Thanks again to the members of the search committee for navigating the long involved process.

M & S Certificate thanking Trinity for givings in 2023 of \$41,354.00 was also received.

Discussions and Decisions:

Quorum and meeting schedule – What shall we do about our struggle to fill vacancies? Our quorum requirements are now difficult to fill if not everyone is available for a meeting.

Motion: to add Kaylee Routledge as a member at large to the Leadership Team

Mover: Sandra Falk

Seconder: Tanis Essery

Carried

The trustees have been engaging with larger building projects related to heating/cooling. A quote was received from Indoor Comfort Air Works to provide the air conditioning unit (\$30,500 plus taxes), and Point West sent a quote to provide the wiring services for \$2,635 (plus taxes). After discussion and review of the proposal from Comfort Air Works to install air conditioning to the gymnasium and lower areas that include the offices and the sanctuary, it was decided to proceed with the sanctuary only as the gymnasium was rarely in use through the summer months. The Trustees will continue to investigate ways in which to cool office area spaces. An added cost is required from Point West to provide the wiring services for \$2,635.

Motion: That the expense be approved for the proposal from Comfort Air Works estimated \$15,600 and Point West estimated at \$2,635, to come from the Unspecified Bequest Fund.

Moved by: Diane Routledge

Seconded by: Donna Matthews

Carried

Update on sanctuary steps – Ellwood McRorie has spoken to their epoxy installer, and a budget to grind down the treads on the stairs and install epoxy with a heavier texture to it comes in at \$4,000 (with an effort to keep the costs down as low as possible).

After discussion, it was decided we would like to know more about the products that are used and whether they offer any type of warranty or how they are supposed to solve the problem. Concerns brought forward about paying out any further amounts and this not fixing the problem and needing more work again.

Jacob D. Maendel Lectures 3 part lecture series June 28 & 29 – The Hutterian Book Store who is sponsoring the event is working with the newcomer Syrian families to provide a meal of Shawarma for attendees. Tirzah (Baker) and Evelyn (Fairholme) are the coordinators. Initially the plan was to head to the park, but Tirzah and Evelyn have indicated they might want to use the kitchen, as well as use the auditorium to eat here. The UCW has accommodated the kitchen rental request for \$100. The rental fee for the auditorium is \$100.

Motion: To waive the auditorium rental fee

Moved by: Donna Matthews

Seconded by: Sandra Falk

Carried

Looking ahead – The United Church of Canada turns 100 on June 10 2025. We said we may wish to form a task group for this. We will postpone this conversation until September.

Finance Report: Donna presented the financial statements up to the end of May, including the report of our giving goals.

Motion: To approve the financial statements for May, 2024

Moved by: Donna Matthews

Seconded: Tanis Essery

Carried

Calendar Review:

Worship Review and Plans

Joint summer services begin June 30 at McKenzie church. It was agreed that McKenzie would host services June 30, July 7, July 14. First Presbyterian will host July 21, July 28, August 4. Trinity will then host August 11, 18 and 25.

The September long weekend (September 1) is early this year. There will be a joint United Church service at McKenzie on that day, with Julie (and helpers) in leadership.

Joint Coordinating Team

The committee next meets on September 19, so there is nothing new to report.

M&P Report:

Jacquie off August 12,13, 19, 20. There will be no coverage for her on these days in her absence. Oct 1-4 in Saskatoon there is an Office Administration conference that we would hope Jacquie would like to attend; she has not given a response yet. Trinity would offer support for this weekend.

Motion: To pay for the travel and accommodation expenses incurred from the Val Garlick Fund, should Jacquie wish to attend the conference

Moved by: Donna Matthews

Seconded by: Diane Routledge

Carried

CE/Sunday School Report:

Sunday School Windup was June 16. Stephanie presented a thank you and plant to Tanis on our behalf. Elijah and Julie presented a report with a summary of the challenges and opportunities as we look forward to the next phase for Sunday School.

A survey monkey document will be sent out mid-August to those connected to Trinity who may have investment in the future of Sunday School. It will be sent by email but also circulated broadly via social media in the hopes of getting more response/feedback.

There was also discussion about what curriculum resources we wish to make use of, or that Julie and Elijah may wish to utilize for intergenerational planning. We have a budget of \$300.00 for the remainder of 2024 to purchase a curriculum if we decide to go that route. We also have unused weeks from the last 2 years that could be utilized.

UCW Report: no report

Property: Lift inspection done to both lifts and no further action needed. Southside downspouts have a leak in one of the troughs, and one of the downspouts has come off of the building – Watson’s Roofing has been called to make the repairs. Ellwood McRorie was in to patch the south parlour wall from heavy rainfall, with finishing work yet to be done.

Stewardship: Haven’t met since last leadership meeting, but they are in process of trying to schedule a meeting.

Trustees: A request came in from Tom Burk to dedicate a window in memory of his parents, Robert & Ruth Burk. The Trustees sent Tom the following response:

“We acknowledge Mr. Burk’s desire to honour his late parents in this manner. At this current time there is not a policy in place for us to refer to. With that being the case, we would like to offer the following suggestion for Mr. Burk’s consideration:

That a plaque be placed below the existing stain glass window in honour of Harry Leader to be mounted on the wall under the window frame. This plaque could be arranged for and mounted at the cost of which we would ask be included with the donation.

This request has been something that has opened up questions for us as a Board of Trustees to consider how to best address future requests for our members and for families like Mr. Burk's wishing to honour their loved ones in a meaningful way. And so we thank Mr. Burk for his request that has helped us open this discussion."

Update on boiler replacement: Grants have been written and sent out, in hopes to cover majority of those expenses.

Safe Workplace Task Group: First meeting was held. They plan to have individual meetings with all staff as well as user groups, perhaps in August. It was also reported that Mitchell is working on the doorbell camera to get it functional.

Structure Support Team/vacancies?: Haven't met since last leadership meeting, and have not scheduled a meeting yet. Is this committee still operating? Stephanie will reach out to Denise to help us assess next steps.

TriniTidings: The next one is scheduled for September – deadline of September 20, go out September 27.

Tech Support and Equipment needs: For active collaboration and increased participation at our hybrid meetings, one option for us would be the Meeting Owl, the do-it-all video conferencing camera that integrates with the conferencing platform we're already using (Zoom). Captures 360° video in 1080p HD and 360° audio up to 18' (5.5m). Automatically focuses on whoever is speaking while showing a 360° view of the room. Amazon \$1,499.

Initial discussion on this concept was held – do we expect to continue using hybrid meetings? Further discussion about this will be held at the September meeting.

Prairie to Pine Region: There is a zoom consultation meeting June 25 at 7:00 p.m. for all delegates and people of the Regional Council on connecting and community in the Region; a town hall style conversation on how we connect with each other across the Region and in our areas. Kelly also reported on some other events coming up in the region.

Affirming Ministry:

Membership Status Update:

New members

Transfer:

Deaths

Members:

Adherents & Other:

Helmut Schroeder, December 13, 2023 (service June 08-24)

New or unfinished Business:

Closing Prayer was shared by Elijah

Next Meeting: September 16 @ 7:00

Adjournment: 8:35 pm

_____ Stephanie Verhoeven, Acting as Chair

_____ Tanis Essery, Secretary

DRAFT